



TOWNSHIP OF HANOVER

2017 BUDGET

2017 HANOVER TOWNSHIP BUDGET

GENERAL FUND	\$14,786,232.00
LIQUID FUELS	\$521,039.00
SEWER FUND	\$1,012,000.00
<i>TOTAL FUNDS</i>	<u>\$16,319,271.00</u>

HANOVER TOWNSHIP BUDGET 2017

	Carry Over Funds	\$300,000.00
	MMO Pension CD	\$218,656.00
		\$518,656.00
R E V E N U E (General Fund)		
	TAXES	
0130110	Current Real Estate Tax	\$3,168,000.00
0130140	Delinquent Real Estate Tax	\$125,000.00
0131002	Delinquent Per Capita Tax	\$500.00
0131010	Realty Transfer Tax	\$80,000.00
0131020	Earned Income Tax	\$925,000.00
0131030	Mercantile-Business Priv Tax	\$950,000.00
0131040	Local Service Tax	\$310,000.00
0131070	Mechanical Device Tax	\$6,500.00
	TOTAL TAXES	\$5,565,000.00
	ADMINISTRATIVE PERMITS/FEES	
0132126	Gas and Water	\$3,800.00
0132132	Junkyard Licenses	\$200.00
0132134	Billboards	\$1,000.00
0132135	Car Lot	\$1,200.00
0132138	Vendor Permits	\$350.00
0132180	Cable Franchise Fee	\$106,000.00
0132280	Pave Cuts	\$2,000.00
	TOTAL ADMINISTRATIVE PERMITS/FEES	\$114,550.00

POLICE SERVICES		
0133110	Miscellaneous Police Revenue (fingerprints, DUI testing, sale of car, etc.)	\$18,000.00
0133111	District Justice	\$41,000.00
0133112	State Police	\$5,000.00
0133113	Luzerne County Probation	\$8,000.00
0133114	Parking Fines	\$1,000.00
0133115	Charges for Accident Reports	\$7,000.00
0133116	Miscellaneous Donations (DA, Golf Tournament)	\$20,000.00
0133117	Reimbursable OT (AG BuckleUP, DUI, Task Force)	\$24,500.00
0133554	School Crossing Guards	\$38,000.00
0135555	Warrior Run Police Services	\$42,000.00
	TOTAL POLICE SERVICES REVENUE	\$204,500.00
INTEREST INCOME		
0134100	Interest Income	\$6,500.00
	TOTAL INTEREST INCOME	\$6,500.00
RENTS AND ROYALTIES		
0134220	Rental of Buildings	\$9,065.00
0134246	Royalties	\$32,000.00
0134247	Towing Services	\$32,615.00
	TOTAL RENTS AND ROYALTIES	\$73,680.00

	STATE SHARED	
0135501	Public Utility Realty Tax	\$6,800.00
0135508	Liquor License Fee	\$8,000.00
0135515	Firemen's Relief Fee	\$58,799.00
0135518	State Pension Aid	\$230,000.00
0135519	Housing Authority	\$7,300.00
0135523	County, State, Local Reimbursement	\$34,000.00
	TOTAL STATE REVENUE	\$344,899.00
	GENERAL GOVERNMENT	
0136130	Subdivision Fee	\$3,000.00
0136154	Sale of Ordinance	\$200.00
	TOTAL GENERAL GOVERNMENT	\$3,200.00
	CODE ENFORCEMENT	
0132100	Health Licenses	\$3,600.00
0132162	Contractor Licenses	\$30,000.00
0136135	Zoning Permits	\$2,500.00
0136240	Plan Review Fees	\$10,000.00
0136241	Building Permits	\$90,000.00
0136242	Electric Permits	\$12,000.00
0136243	Plumbing Permits	\$5,000.00
0136244	Septic Tank Permits	\$100.00
0136245	Use and Occupancy	\$10,000.00
0136246	Sign Permits	\$600.00
0136247	Contractor Test Fees	\$3,000.00
0136248	Special Project Fees	\$50,000.00
0136251	Heating Permits	\$8,000.00

0136252	Fire Inspections	\$100.00
0136258	UCC Surcharge	\$2,000.00
	TOTAL CODE ENFORCEMENT	\$226,900.00
	SEWAGE SANITATION	
0136411	Sewage Tap Fee	\$200.00
0136413	Sugar Notch Fee	\$600.00
0136414	Warrior Run Fee	\$3,030.00
0136415	Wilkes-Barre Twp. Sewer Repair Reimb 5of5	\$20,000.00
0130144	Sewer Compliance Officer payroll + benefits (reimbursement from Sewer Fund)	\$81,500.00
0130145	Sewer Operating Expense Reimbursement (Admn, labor, overtime)	\$112,000.00
0136416	Wilkes-Barre Twp - Repair Escrow (seperate account)	\$30,000.00
	TOTAL SEWAGE SANITATION	\$247,330.00
	MISCELLANEOUS	
0138000	Miscellaneous Revenue/MMO Reserve	\$50,000.00
0138001	Cobra	\$3,000.00
0138003	WVSA - Emergency Services Donation	\$5,000.00
0138004	Auction Proceeds/Vehicle Sales	\$10,000.00
0138007	Fire District Loan Payment (\$600,000 Loan) should start June'17	\$15,000.00
	TOTAL MISCELLANEOUS	\$83,000.00
	TAX ANTICIPATION-ESCROW CONSORTIUM	
0138005	Tax Anticipation Note	\$900,000.00
0138006	Benacon Escrow Account	\$923,000.00
	TOTAL TAX ANTICIPATION-ESCROW CONSORTIUM	\$1,823,000.00

GRANT-LOAN		
0136434	2014 LSA Grant Award (Sewer Line Replacement)	\$500,000.00
0136434	2015 LSA Grant Award (Sewer Line Replacement)	\$278,350.00
0136435	2014 LSA Grant Award (Press Line#4 Medico Industries)	\$600,000.00
0136435	2015 LSA Grant Award (Press Line#4 Medico Industries)	\$400,000.00
0136440	Recycling Grant	\$25,000.00
0136441	Multi-Modal Grant (<i>safe streets to school</i>)	\$550,000.00
0136442	Firehouse Construction Cost-Grant	\$1,000,000.00
0136443	Firehouse Construction Cost-Loan	\$2,180,000.00
0136449	Dept of Justice-COPS Grant 1of3	\$41,667.00
	TOTAL GRANT LOAN	\$5,575,017.00

	TOTAL REVENUE	\$14,786,232.00
--	----------------------	------------------------

EXPENSE (General Fund)		
GENERAL GOVERNMENT ADMINISTRATION		
1400113	Commissioners	\$22,750.00
1400124	Township Manager	\$67,600.00
1400141	Township Secretary	\$6,088.00
1400142	Clerk Secretaries, Bookkeepers	\$123,625.00
1400143	Budget Director Salary	\$5,950.00
1400144	Sanitary Sewer Compliance Officer	\$57,120.00
1400146	Budget Assistant Salary	\$3,000.00
1403114	Treasurer	\$8,570.00
1403113	Compensation Real Estate Tax Collector	\$10,000.00
1400220	General Office Supplies	\$9,500.00
1400221	Computer	\$6,000.00
1400340	Advertising, Printing, Web Page	\$12,000.00
1400374	Office Repairs	\$100.00
1400700	Copy Machine Cost	\$1,550.00
1402331	Auditor	\$30,000.00
1404130	Solicitor	\$13,875.00
1404316	Payroll Services	\$25,000.00
1408129	Special Projects, MS4 Permit (Engineer)	\$25,000.00
1408130	Engineer - General Engineering	\$20,000.00
1408131	Legal (Twp. Solicitor)	\$60,000.00
1408132	Legal Civil Service Commission	\$500.00
1408133	Legal - Special Counsel, Labor/Litigation	\$20,000.00

1408134	Health Care, Vision, Dental, Life Insurance	\$239,203.00
1408135	Longevity (Clerical)	\$10,800.00
	TOTAL GENERAL ADMINISTRATION	\$778,231.00
	COMMUNICATION SERVICES	
1400321	Telephone Equipment Service	\$7,000.00
1400322	Radio Equipment	\$1,000.00
	TOTAL COMMUNICATION SERVICES	\$8,000.00
	TAX COLLECTION	
1403112	Court Ordered Tax Refund	\$6,000.00
1403115	Municipal Tax Refund	\$2,000.00
1403116	Delinquent Per Capita Tax Commission	\$30.00
1403117	Earned Income Tax Commission	\$100.00
1403118	Mercantile/Business Priv Commission	\$100.00
1403119	Local Service Tax Collection	\$100.00
1403210	Materials/Equipment	\$1,000.00
1403240	Print Tax Bill	\$7,161.00
1403353	Tax Collectors Bond	\$500.00
	TOTAL TAX COLLECTION FEE	\$16,991.00
	MUNICIPAL BUILDING	
1409100	Cleaning Services	\$17,000.00
1409220	Supplies	\$2,500.00
1409360	Fuel, Light, Water (Municipal Bldg. Garage)	\$43,000.00
1400371	Maintenance of Grounds	\$3,000.00
1409373	LED Conversion (Municipal Bldg. & Garage Lights)	\$12,000.00
1409374	Askam Firehouse Repairs	\$25,000.00
1409450	Maintenance Contracts	\$12,000.00
	TOTAL MUNICIPAL BUILDING	\$114,500.00

	POLICE PROTECTION	
1410170	Police Chief	\$76,880.00
1410120	Police Officers - (2 Detectives, 4 Sgts., 9 Officers)	\$897,000.00
1410121	Part-Time Police Clerk	\$20,513.00
1410133	School Crossing Guard	\$96,800.00
1410134	Health Care, Vision, Dental, Life Insurance	\$383,000.00
1410135	Disability Insurance	\$2,388.00
1410154	Court Wages	\$25,000.00
1410158	Sickleave Buy Back	\$30,000.00
1410164	Overtime, Paid for Position	\$125,000.00
1410165	AG DUI, BuckleUP, Taskforce Reimbursable OT	\$24,500.00
1410172	Longevity	\$77,000.00
1410182	Paid Holiday	\$34,000.00
1410187	Supplies	\$8,000.00
1410880	Supplies - Donation Proceeds	\$20,000.00
1410220	Gas/Oil	\$17,000.00
1410231	Clothing Uniform	\$11,040.00
1410238	Bullet Proof Vest	\$7,000.00
1410239	Copier, Police Records Management System	\$15,000.00
1410243	K-9 Expense	\$3,200.00
1410300	Actuary	\$200.00
1410317	Arbitration	\$100.00
1410325	Radio Cost	\$1,000.00
1410350	Police Liability Insurance	\$17,000.00

1410374	Police Car Payments 2016 AWD 1of3 (Landmark)***	\$12,840.00
1410375	Vehicle Tires	\$8,000.00
1410376	Vehicle Maintenance	\$8,000.00
1410377	Police Car Payments 2015 AWD 2of3 (ESSA)***	\$12,768.00
1410378	Police Vehicle Purchase (lease)	\$13,000.00
1410420	Training Classes, Travel, and Seminars	\$3,000.00
1410422	Hospital Fee Investigative Test	\$2,000.00
1410425	Weights and Measures Commercial Vehicle Inspections	\$800.00
	TOTAL POLICE PROTECTION	\$1,883,052.00
	FIRE PROTECTION	
1411122	Fire Chief Salary	\$6,375.00
1411123	Assist Chief	\$3,460.00
1411124	Training Safety Officer	\$100.00
1411125	Battalion Chief #1	\$1,585.00
1411126	Battalion Chief #2	\$1,585.00
1411127	Health Care, Vision, Dental, Life Insurance	\$110,700.00
1411128	Longevity	\$24,000.00
1411140	Salary Fire Truck Drivers	\$203,000.00
1411141	Overtime	\$1,000.00
1411142	Fire Inspection Fee	\$100.00
1411143	Fire Inspection Training	\$100.00
1411144	Part Time Drivers	\$45,000.00
1411260	Supplies	\$1,800.00
1411201	Uniform Allowances	\$1,300.00
1411338	Gas and Oil	\$12,000.00

1411363	Hydrant Rent	\$65,000.00
1411374	Vehicle Maint. Repair	\$30,000.00
1411500	Yearly Commitment - Command Car	\$15,000.00
1411501	Fireman Relief Payment (pass through)	\$58,799.00
1411502	Newtown Lease 500 p/m	\$6,000.00
1411502	Warrior Run Lease	\$4,800.00
1411503	Fire Police	\$400.00
1411600	Telephone	\$1,300.00
1411601	Utilities 5 Buildings	\$60,000.00
1411700	Reserved 2017 for Grant Matching Funds/Pumper Truck	\$20,000.00
1411702	Loan Payment - new firehouse 1 of 40	\$80,000.00
	TOTAL FIRE PROTECTION	\$753,404.00
	CODE ENFORCEMENT	
1413122	Building/Code Enforcement	\$36,660.00
1413123	Housing and Maintenance	\$17,670.00
1413124	Health Officer	\$13,620.00
1413141	Electrical Inspector	\$15,845.00
1413142	Zoning Officer	\$6,120.00
1413143	Health Care, Vision, Dental, Life Insurance	\$67,198.00
1413144	Code Clerk	\$43,854.00
1413145	Longevity	\$5,701.00
1413200	General Expense	\$4,000.00
1413220	Supplies	\$2,000.00
1413300	Contractor Test	\$2,300.00
1413314	Standing Commissioner	\$500.00

1413316	Code Vehicle 1of3	\$7,800.00
1421000	Materials (Health Officer)	\$200.00
1421500	SPCA	\$200.00
	TOTAL CODE ENFORCEMENT	\$223,668.00
	PLANNING AND ZONING	
1414130	Zoning Solicitor	\$1,800.00
1414131	Research and Opinion (Zoning)	\$2,000.00
1414200	General Expense	\$400.00
1414511	Planning Solicitor	\$1,800.00
1414513	Planning Commission	\$1,300.00
1414515	Research and Opinion (Planning)	\$1,500.00
1414514	Update of SALDO	\$8,000.00
1414512	Zoning Board	\$5,700.00
	TOTAL PLANNING AND ZONING	\$22,500.00
	CIVIL DEFENSE	
1415200	Emergency Management	\$450.00
	TOTAL CIVIL DEFENSE	\$450.00

PUBLIC WORKS DEPARTMENT		
1477233	Loan Refuse Truck 5 of 5	\$35,046.00
1427365	Landfill Fee	\$302,000.00
1430122	Road Supervisor	\$61,280.00
1430140	Laborers - 12 Foremen - 3	\$652,000.00
1430141	Part-time Labors (Temporary) - 6	\$87,400.00
1430142	Seasonal Labors - 7	\$15,000.00
1430143	Longevity	\$58,000.00
1430183	Overtime	\$50,000.00
1430231	Gas/Oil	\$43,000.00
1430245	Asphalt Purchases/Road Restoration	\$40,000.00
1430260	Salt Purchase	\$30,000.00
1430261	Truck Payment 2015 F-250 2of5 (ESSA end 2020)	\$8,125.00
1430263	Truck Payment 2015 F-550 2of5 (ESSA end 2020)	\$15,276.00
1431000	Backhoe Payment 3 of 3	\$17,300.00
1433000	Road Signs and Stop Signs	\$5,000.00
1438000	Materials, Supplies, Safety Jackets	\$30,000.00
1438001	Vehicle Repair	\$45,000.00
1438002	Tires	\$12,000.00
1438004	Special Projects - Materials	\$10,000.00
1438005	Health Care, Vision, Dental, Life Insurance	\$402,000.00
	TOTAL PUBLIC WORKS	\$1,918,427.00

GRANTS, LOANS, PROJECT		
1439001	2015 LSA Grant (Sewer Line Replace)	\$500,000.00
1439004	2016 LSA Grant (Sewer Line Replace)	\$278,350.00
1439002	2015 LSA Grant (Press Line-Medico)	\$600,000.00
1439005	2016 LSA Grant (Press Line-Medico)	\$400,000.00
1439003	Wilkes-Barre Twp Expense Escrow (ESSA)	\$30,000.00
1439007	Firehouse Contraction Grant	\$1,000,000.00
1439008	Firehouse Construction Loan	\$2,180,000.00
1439009	2016 Multi-Modal Grant (Street Resurfacing)	\$400,000.00
	TOTAL GRANTS AND LOANS	\$5,388,350.00
RECREATION		
1452140	Playground Expense	\$500.00
1451247	Materials and Supplies	\$1,000.00
1452260	Playground Equipment	\$1,000.00
1452366	Water Bill - Playgrounds	\$300.00
1452370	Maintenance of Equipment	\$200.00
1452372	Youth Contribution - Hanover Area Rec Fields	\$7,520.00
	TOTAL RECREATION	\$10,520.00
DEBT SERVICES		
1472600	Tax Anticipation Note	\$909,000.00
1472602	Local Government Capital Project Loan (10of10)	\$6,329.00
1472605	Unfunded Debt (9of10) 2 yrs left	\$170,000.00
	TOTAL DEBT SERVICES	\$1,085,329.00

	MISCELLANEOUS	
1480000	Miscellaneous	\$25,000.00
1410360	Signal Power	\$3,800.00
1410371	Signal Repair	\$15,000.00
1480020	Emergency Projects	\$3,000.00
	TOTAL MISCELLANEOUS	\$46,800.00
	INSURANCES	
1486350	2017 Employee Dishonesty Insurance	\$3,700.00
1486351	General Liability	\$58,000.00
1486352	Property, Inland Marine, Equipment	\$20,797.00
1486353	Bonding Secretary/Treasurer	\$1,500.00
1486354	Workers Compensation	\$210,000.00
1486355	Public Officials Liability	\$20,000.00
1486356	Auto Insurance	\$33,610.00
	TOTAL INSURANCES	\$347,607.00
	EMPLOYEE BENEFITS	
1487157	Healthcare Reserve Benacon	\$923,000.00
1487161	Social Security	\$140,000.00
1487162	Unemployment UCOMP	\$18,630.00
1487164	Perfect Attendance, Health Care Opt Out	\$73,000.00
1487165	2017 MMO Police	\$714,870.00
1487163	Retiree Health, Dental, Vision, Life Insurance	\$44,000.00
1487166	Retiree Health Care Opt Out Payment	\$13,700.00
1487160	2017 MMO AFSCME	\$261,203.00
	TOTAL EMPLOYEE BENEFITS	\$2,188,403.00
	TOTAL EXPENSE	\$14,786,232.00

2017 SEWER FEE ACCOUNT BUDGET

		2017
	REVENUE	
0132900	Reserve for Sewer Repair	\$650,000.00
0132901	Commercial Collection	\$100,000.00
0132902	Residential Collection	\$227,000.00
0132903	Delinquent Collection	\$10,000.00
0132904	WVSA - Line Repair Reimbursement	\$25,000.00
	TOTAL REVENUE	\$1,012,000.00
	EXPENSE	
1429371	Operating/Administrative Expense	\$112,000.00
1429372	Sanitary Sewer Compliance Officer	\$81,500.00
1429380	WVSA Outside Billing 7% of Revenue	\$28,000.00
1429390	Note Payment (payoff - 2027) <i>Penvest</i>	\$69,566.00
1429410	Warrior Run Fee	\$750.00
1429420	Sewer Replace/Repair/Road Restore	\$585,184.00
1429430	Engineer - spec/design/bid line repair	\$25,000.00
1429440	Flow Meter Reporting	\$10,000.00
1429450	Vehicle/Equipment	\$100,000.00
	TOTAL EXPENSE	\$1,012,000.00

2017 LIQUID FUELS	
-------------------	--

Carry Over	\$190,731.00
Est. 2017 Allocation	\$330,308.00
2017 Total	<u>\$521,039.00</u>